



Employer Name and Address	Position Title/Duties	Dates Employed	
		From	To
Supervisors Name:		Reason for leaving:	
Telephone:			

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Summarize other employment related to this job:

Types of computer, electronic, or mechanical equipment that you are qualified to operate or repair:

Typing speed \_\_\_\_ per minute.

Professional licenses, Certifications, or Registrations: \_\_\_\_\_

Additional skills that you wish to bring to the employer's attention \_\_\_\_\_

In case of an accident or illness contact: Name \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ Relationship \_\_\_\_\_

**Information to the applicant:** As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references.

If necessary for employment, you may be required to: supply your birth certificate or other proof of authorization to work in the US, have a physical examination and/or a drug test, or to sign a conflict of interest agreement and abide by its terms.

I understand and agree to the information shown above:

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Equal Employment Opportunity:** While many employers are required by federal law to have an Affirmative Action Program, all employers are required to provide equal employment opportunity and may ask your national origin, race and sex for planning and reporting purposes only. This information is optional and failure to provide it will have no effect on your application for employment.

**Employer Section:**